

## (Application in 2027) Application Guidelines for

### Felice International Kindergarten

#### 1. Requirements

##### 【Type 1】

- Those who agree with our educational policy and cooperate with our educational activities.

##### 【Types 2, 3】

- Those who agree with our educational policy and cooperate with our educational activities.
- Preschool children older than one-year-old, whose parents require childcare for specific reasons (employment, illness, etc.)

#### 2. Admission Capacity

| Class                      | Date of Birth                                            | Total Capacity  |
|----------------------------|----------------------------------------------------------|-----------------|
| 0 year -old<br>(1 class)   | Children older than 11 months                            | 12 children     |
| 1 year-olds<br>(1 classes) | Children born between<br>April 2, 2025 and April 1, 2026 | ※Only for Type3 |
| 2 year-olds<br>(2 classes) | Children born between<br>April 2, 2024 and April 1, 2025 | 32 children     |
| 3 year-olds<br>(2 classes) | Children born between<br>April 2, 2023 and April 1, 2024 | 42 children     |
| 4 year-olds<br>(2 classes) | Children born between<br>April 2, 2022 and April 1, 2023 | 47 children     |
| 5 year-olds<br>(2 classes) | Children born between<br>April 2, 2021 and April 1, 2022 | 47 children     |

#### 3. Enrollment Procedures

| Category                 | Procedures                                                                                                                                                                                                                                                                                             |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Type 1<br>(Kindergarten) | Apply to the kindergarten. → Entrance exam → Successful applicants notified. → Applicants request a certification of admission status to the municipal office → Kindergarten and applicants receive municipal office approval. → Signing a consent form of school's important information. → Admission |

|                         |                                                                                                                                                                                                                                                                                                                           |
|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Type 2/3<br>(Childcare) | Submit the “Need for Child Care form” to the municipal office. → Approval issued. → The municipal office searches for a suitable facility. → The decided daycare facility will be notified. → Interview/Signing a consent form of school’s important information regarding its education and childcare policy → Admission |
| Part-Time Childcare     | Apply to the kindergarten → Entrance exam → Successful applicants notified. → Signing a consent form of school’s important information. → Admission                                                                                                                                                                       |

- ❖ Please ensure that you complete the above steps by the deadlines. If you do not complete the steps within the allotted timeframe, we will assume you are no longer interested in admission. You will be informed in advance of the deadlines for each step.



## 4. Application Procedure

### Type 1, Part-Time Childcare

|                                |                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                  |                |                  |               |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------|----------------|------------------|---------------|
| Schedule                       | Application Period                                                                                                                             | September 1 <sup>st</sup> – 30 <sup>th</sup> , 2026<br><br>【Documents to be Submitted】<br>1) Paper Application Form ¥550 (Available at the school office)<br>※Free online application is also available on Felice's homepage.<br>2) Exam Fee: ¥11,000<br><br>*If you are using a paper application form, submit your completed application either directly to the office or by mail (it must be postmarked by the deadline). |  |                  |                |                  |               |
|                                | Entrance Examination                                                                                                                           | Saturday, October 17 <sup>th</sup><br><table border="1"><tr><td>2-year-old class</td><td>9:30AM-11:30AM</td></tr><tr><td>3-year-old class</td><td>1:00PM-4:00PM</td></tr></table><br>【Components】 Aptitude test, parent-child interview, health check<br>【Place】 Felice International Kindergarten                                                                                                                           |  | 2-year-old class | 9:30AM-11:30AM | 3-year-old class | 1:00PM-4:00PM |
|                                | 2-year-old class                                                                                                                               | 9:30AM-11:30AM                                                                                                                                                                                                                                                                                                                                                                                                               |  |                  |                |                  |               |
|                                | 3-year-old class                                                                                                                               | 1:00PM-4:00PM                                                                                                                                                                                                                                                                                                                                                                                                                |  |                  |                |                  |               |
|                                | Release of Examination Results                                                                                                                 | The results will be mailed by Saturday, October 24 <sup>th</sup> , 2026                                                                                                                                                                                                                                                                                                                                                      |  |                  |                |                  |               |
|                                | Admission Fee                                                                                                                                  | ¥30,000 Accepted either direct payment at the school office or via bank transfer between Monday, October 26 <sup>th</sup> and Friday, 30 <sup>th</sup> , 9:00 AM – 5:00 PM.                                                                                                                                                                                                                                                  |  |                  |                |                  |               |
| Important Information Sessions | 【0- to 2-year-old classes】 Saturday, February 6 <sup>th</sup> , 2027<br>【3- to 5-year-old classes】 Wednesday, February 10 <sup>th</sup> , 2027 |                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                  |                |                  |               |
| Goods Purchase                 |                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                  |                |                  |               |

## Type 2, 3

|          |                            |                                                                                                                                                                                                                     |
|----------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Schedule | Application Period         | Apply within the application period given by the municipal guidelines.<br>❖ No entrance exam for Type 2, 3 applicants.<br>【Application】 Apply to the municipal child care division(found in every municipal office) |
|          | Important Information      | 【0- to 2-year-old classes】 Saturday, February 6 <sup>th</sup> , 2027                                                                                                                                                |
|          | Sessions<br>Goods Purchase | 【3- to 5-year-old classes】 Wednesday, February 10 <sup>th</sup> , 2027                                                                                                                                              |

- Please endeavor to attend our School Tour if you are willing to apply for enrollment. A reservation is required.
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## 5. Preferential Admittance

Applicants who meet the following conditions will be granted preferential admittance.

【Type 1】 Siblings of currently enrolled students at Felice International Kindergarten.

【Type 2, 3】 Those selected by Tamamura town, based on their childcare application requirements.

【Part Time Childcare】 Those who attend school more than 4 times a week. The applicants should be weaned and can eat school lunch.

\*We do not accept dual enrollment with other daycare facilities.

## 6. Childcare Hours

【Opening Hours】

7:30 AM - 7:00 PM (Weekdays), 7:30 AM - 3:30 PM (Saturdays)

【Type 1, Part-Time Childcare】

|                    |                                                                                  |                                                                                     |
|--------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Open Days          | Monday - Friday                                                                  |                                                                                     |
| Childcare Hours    | Basic Childcare Hours                                                            | 8:30 AM-3:30 PM(7 hours)                                                            |
| Extended Childcare | Childcare Hours                                                                  | Morning: 7:30 AM-8:30 AM<br>Evening: 3:30 PM -7:00 PM<br>Saturday:7:30 AM – 3:30 PM |
| No School          | Sundays, Saturdays, Holidays                                                     |                                                                                     |
|                    | End of School Year Holiday(March 26 <sup>th</sup> -March 31 <sup>st</sup> )      |                                                                                     |
|                    | Beginning of School Year Holiday(April 1 <sup>st</sup> – April 7 <sup>th</sup> ) |                                                                                     |
|                    | Summer Break(July 20 <sup>th</sup> -August 26 <sup>th</sup> )                    |                                                                                     |
|                    | Winter Break(December 20 <sup>th</sup> - January 7 <sup>th</sup> )               |                                                                                     |

【Type 2, 3(Childcare)】

|                                    |                                                                            |                                                                         |
|------------------------------------|----------------------------------------------------------------------------|-------------------------------------------------------------------------|
| Open Days                          | Monday - Saturday                                                          |                                                                         |
| Childcare Hours<br>(Monday-Friday) | Standard: Basic Childcare Hours                                            | 7:30 AM - 6:30 PM(11 hours)                                             |
|                                    | Short: Basic Childcare Hours                                               | 8:30 AM - 4:30 PM (8 hours)                                             |
| Childcare Hours<br>(Saturday)      | Standard: Basic Childcare Hours                                            | 7:30 AM - 3:30 PM                                                       |
|                                    | Short: Basic Childcare Hours                                               | 8:30 AM - 3:30 PM                                                       |
| Extended<br>Childcare              | Standard: Basic Childcare Hours                                            | Morning: Included in Basic Childcare Hours<br>Evening: 6:30 PM -7:00 PM |
|                                    | Short: Basic Childcare Hours                                               | Morning: 7:30 AM – 8:30 AM<br>Evening: 4:30 PM – 7:00 PM                |
| Opening Hour                       | Monday - Friday                                                            | 7:30 AM – 7:00 PM                                                       |
|                                    | Saturday                                                                   | 7:30 AM – 3:30 PM                                                       |
| No School                          | Sundays, holidays                                                          |                                                                         |
|                                    | New Year's Holidays (December 29 <sup>th</sup> – January 3 <sup>rd</sup> ) |                                                                         |

## 7. Fees

- Admission Fee            ¥30,000 (Subject to change)
- Childcare Fee            【Type 2, 3】 Based on the fees set by the municipality in which the child lives.  
                                    【Part Time】 ¥3,500(8:30 AM-3:30 PM) Weekdays
- Extra Childcare Fee(Except for Part-Time Childcare)

| English Education, Childcare Fee              |                                                                                                     |                 |                 |
|-----------------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------|-----------------|
| Topic                                         | Details, reasons, and purpose for this expenditure                                                  | 0,1,2 year-olds | 3,4,5 year-olds |
| Faculties                                     | Salary, transfer cost, training cost, recruitment fee                                               | ¥22,000/month   | ¥23,200/month   |
| Translation Fee                               | Document translation, work permit issuance assistance fee, foreign teachers living support fee etc. | ¥2,500/month    | ¥2,900/month    |
| English Childcare fee                         | Subordinate tasks such as material research and lesson preparation                                  | ¥2,000/month    | ¥3,150/month    |
| Montessori Education Fee, Material Fee        | Material Fee, instructor training attendance fee                                                    | ¥1,500/month    | ¥2,050/month    |
| English Education Environment Enhancement Fee | Educational devices such as PC and projector, import material fee                                   | ¥3,000/month    | ¥4,200/month    |
|                                               | Total                                                                                               | ¥3,1000/month   | ¥35,500/month   |

● **Cost of Attendance**

|                                                    |       |                                                                                                                                                            |
|----------------------------------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Class Fee                                          |       | ¥1,000 (Monthly)                                                                                                                                           |
| Christmas Concert Fee                              |       | ¥7,000 (Annually) (2-3 year-olds), ¥10,000 (4-5 year-olds)                                                                                                 |
| Graduation Keepsake Fund                           |       | ¥2,500 (Monthly) (5 year-olds)                                                                                                                             |
| Japan Sport Council<br>Accident Mutual Aid Premium |       | ¥315 (Annually)                                                                                                                                            |
| Uniform                                            |       | Winter Uniform ¥25,000 ~<br>(Sweater, blouse, pants or skirt, P.E. clothes)<br>Summer Uniform ¥13,000 ~<br>(Blouse, pants or skirt, P.E. clothes (shorts)) |
| School Materials                                   |       | ¥10,000 approx.                                                                                                                                            |
| School Lunch                                       | Lunch | 【Type 1, 2】 ¥7,700 (Monthly) (Staple food ¥1,000, Side dish ¥6,700)<br>【Type 3】 Free(Included in childcare fees)<br>【Part Time】 ¥385/day                   |
|                                                    | Milk  | 【0,1,2 year-olds】 ¥600(monthly)<br>【3,4,5 year-olds】 ¥1,000(monthly)                                                                                       |
| Snack                                              |       | ¥1,900 (Monthly) (2-3 year-olds)<br>¥1,400 (Monthly) (4-5 year-olds)                                                                                       |
| School Bus                                         |       | Round Trip: ¥22,800 - ¥33,600<br>One-way Trip: ¥11,400 - ¥16,800                                                                                           |

Additional fees may be collected as necessary. Please note that the fees are subject to change.

**【Payment Method】**

- As a general rule, the above fee will be collected through automatic bank deduction. A Japan Post Bank account will be used for transactions, therefore **if you don't have pre-existing Japan Post Bank account, opening one is required.**
- Childcare Fee will be deducted by Japan Post Bank on either the 5<sup>th</sup> or 15<sup>th</sup> of each month.

**【Extended Hours Childcare Fees for Part Time Childcare】**

| Contents          | Fee                                                                                                                                                                                                                                                  |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Daily Daycare Fee | 8:30 AM - 3:30 PM : ¥3,500<br>Other: Lunch ¥385, Snack ¥95/day                                                                                                                                                                                       |
| Morning Care      | 7:30 AM – 8:30 AM: ¥500/day, ¥8,000/month                                                                                                                                                                                                            |
| Afterschool Care  | 3:30 PM - 4:30 PM : ¥500/day<br>3:30 PM - 5:30 PM : ¥1,000/day, ¥16,000/month<br>3:30 PM - 6:30 PM : ¥1,500/day, ¥24,000/month<br>3:30 PM - 7:00 PM : ¥2,000/day<br>Parents picking up their children after 7:00 PM will be charged ¥100 per minute. |

**【Extended Hours Childcare Fees for Type 1】**

| Contents                                        | Fee                                                                                                                                                                                                                                                  |
|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Morning Care Fee                                | 7:30 AM -8:30 AM : ¥500/day, ¥8,000/month                                                                                                                                                                                                            |
| Afterschool Care                                | 3:30 PM - 4:30 PM : ¥500/day<br>3:30 PM - 5:30 PM : ¥1,000/day, ¥16,000/month<br>3:30 PM - 6:30 PM : ¥1,500/day, ¥24,000/month<br>3:30 PM - 7:00 PM : ¥2,000/day<br>Parents picking up their children after 7:00 PM will be charged ¥100 per minute. |
| <b>【Saturday】</b>                               | 7:30 AM – 8:30 AM : ¥500/day<br>8:30 AM – 1:30 PM: ¥1500/day<br>1:30 PM – 3:30 PM: ¥500                                                                                                                                                              |
| <b>【 Daycare during Break, Special Daycare】</b> | 7:30 AM – 8:30 AM : ¥500/day<br>8:30 AM – 1:30 PM: ¥1,500/day<br>1:30 PM – 3:30 PM: ¥500<br>3:30 PM – 4:30 PM: ¥500<br>3:30 PM – 5:30 PM : ¥1,000/day<br>3:30 PM – 6:30 PM : ¥1,500/day                                                              |

**【Extended Hours Childcare Fees for Type 2 and 3】**

|                       | Contents         | Fee                                                                                                                                                                                                                |
|-----------------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Type2,3<br>(Short)    | Morning Care Fee | 7:30 AM - 8:30 AM : ¥500/day, ¥8,000/month                                                                                                                                                                         |
|                       | Afterschool Care | 4:30 PM - 5:30 PM : ¥500/day<br>4:30 PM - 6:30 PM : ¥1,000/day, ¥16,000/month<br>4:30 PM - 7:00 PM : ¥1,500/day, ¥24,000/month<br>Parents picking up their children after 7:00 PM will be charged ¥100 per minute. |
| Type2,3<br>(Standard) | Afterschool Care | 6:30 PM – 7:00 PM: ¥500/ day<br>Parents picking up their children after 7:00 PM will be charged ¥100 per minute.                                                                                                   |

| Contents               | 【Saturday】                                                                            |
|------------------------|---------------------------------------------------------------------------------------|
|                        | Fee                                                                                   |
| Type 2,3<br>(Short)    | 7:30 AM – 8:30 AM : ¥500/day<br>8:30 AM – 4:30 PM : Free (Included in childcare fees) |
| Type 2,3<br>(Standard) | 7:30 AM – 3:30 PM: Free (Included in childcare fees)                                  |

|                        | 【Daycare during Break/ Special Daycare】                                                                                                                |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
|                        | Fee                                                                                                                                                    |
| Type 2,3<br>(Short)    | 7:30 AM – 8:30 AM : ¥500/day<br>8:30 AM – 4:30 PM : Free (Included in childcare fees)<br>4:30 PM – 5:30 PM: ¥500/day<br>4:30 PM – 6:30 PM : ¥1,000/day |
| Type 2,3<br>(Standard) | 7:30 AM – 6:30 PM: Free (Included in childcare fees)                                                                                                   |